



City of Willoughby Hills
Planning and Zoning Commission
&
Architectural Board of Review



Agenda

November 15, 2018

CALL TO ORDER: 7:00 P.M.

Roll Call: Chairman Christopher Smith, Vice Chairman John Lillich, Mayor Robert Weger,
Council Representative David Fiebig, Jonathan Irvine, Michael Kline and James Shannon.

Clerk: Katherine Lloyd

Correspondence:

- Email dated 10/31/18 from Asst. City Engineer Trepal RE: Free Standing Multi-Tenant Sign for Willoughby Hills Plaza at 2723 S.O.M. Center Rd.
- Email dated 10/31/18 from Asst. City Engineer Trepal RE: Building Sign for Emerald Glen at 2723 S.O.M. Center Rd.
- Email dated 11/7/18 from Asst. City Engineer Trepal RE: Sun Room Addition at 2988 Gatsby Rd.
- Email dated 11/07/18 from Asst. City Engineer Trepal RE: Shed Addition at 2790 Fowler Dr.
- Email dated 11/8/18 from City Engineer DiFranco RE: Building Signs (Phase 2) for the Hospice of the Western Reserve at 34900 Chardon Rd.
- Email dated 11/9/18 from Asst. City Engineer Trepal RE: Free Standing Sign for Blue Sprig at 2785 S.O.M. Center Rd.

Disposition of Minutes: Meeting of November 1, 2018

ARCHITECTURAL BOARD OF REVIEW

Public Portion

1.) Loreto Development

Agent/Contractor: Cicogna Electric & Sign Co., Inc.

**2723 S.O.M. Center Rd. – Free Standing Multi-Tenant Sign for Willoughby Hills Plaza
- PPN: 31-A-011-C-00-010-0**

Plans received by City Engineer 10/25/18

Plans reviewed by City Engineer 10/31/18

2.) Loreto Development

Agent/Contractor: Cicogna Electric & Sign Co., Inc.

2723 S.O.M. Center Rd. – Building Sign for Emerald Glen - PPN: 31-A-011-C-00-010-0

Plans received by City Engineer 10/25/18

Plans reviewed by City Engineer 10/31/18

- 3.) Cynthia Stevens
Agent/Contractor: MK Rosenlieb Co., Inc.
2988 Gatsby Rd. – Sun Room Addition - PPN: 31-A-005-H-00-001-0
Plans received by City Engineer 11/5/18
Plans reviewed by City Engineer 11/7/18
- 4.) Jonathon Irvine
Agent/Contractor: NorthEast Custom Designs
2790 Fowler Dr. – Shed Addition - PPN: 31-A-006-H-00-030-0
Plans received by City Engineer 11/2/18

Plans reviewed by City Engineer 11/7/18
- 5.) 34900 Chardon LLC
Hospice of the Western Reserve, Bldg. 1.
Agent/Contractor: Chuck Zingale, Studio Z Graphic Design
34900 Chardon Rd. – Building Signs (Phase 2) - PPN: 31-A-004-0-00-022-0
Plans received by City Engineer 10/11/18
Plans reviewed by City Engineer 10/19/18
Plans re-reviewed by City Engineer 11/8/18
- 6.) BCMYK Investments, LLC.
Agent/Contractor: Colin McKeon, VP of Real Estate, Blue Sprig Pediatrics
2785 S.O.M. Center Rd. – Free Standing Sign - PPN: 31-A-004-0-00-019-0
Plans received by City Engineer 11/8/18
Plans reviewed by City Engineer 11/9/18

PLANNING COMMISSION

Public Portion

No Pending Projects

Unfinished Business

New Business

Mayor's Report

Council Representative's Report

Building Commissioner's Report

Chairman's Report

Adjournment